

## 2016-2017 DEADLINES ABSENCE MANAGEMENT & TIME REPORTING

<b>Pay Run ID</b>	<b>Pay Period</b>	<b>Short Descr.</b>	<b>Pay Date</b>	<b>Employee Absence Management Deadline</b>	<b>Employee T&amp;L Deadline</b>	<b>Supervisor Absence Management Deadline</b>	<b>Supervisor T&amp;L Deadline</b>
17A	06-18-16 thru 07-01-16	PPE 07-01-16	July 7, 2016	06-29-16 Midnight	06-30-16 Noon	06-30-16 10:00 a.m.	06-30-16 5:00 p.m.
17B	07-02-16 thru 07-15-16	PPE 07-15-16	July 21, 2016	07-13-16 Midnight	07-15-16 Midnight	07-14-16 2:00 p.m.	07-18-16 10:00 a.m.
17C	07-16-16 thru 07-29-16	PPE 07-29-16	August 4, 2016	07-27-16 Midnight	07-29-16 Midnight	07-28-16 2:00 p.m.	08-01-16 10:00 a.m.
17D	07-30-16 thru 08-12-16	PPE 08-12-16	August 19, 2016	08-10-16 Midnight	08-12-16 Midnight	08-11-16 2:00 p.m.	08-15-16 10:00 p.m.
17E	08-13-16 thru 08-26-16	PPE 08-26-16	September 2, 2016	08-25-16 Midnight	08-26-16 Midnight	08-26-16 Noon	08-29-16 10:00 p.m.
17F	08-27-16 thru 09-09-16	PPE 09-09-16	September 16, 2016	09-08-16 Midnight	09-09-16 Midnight	09-09-16 Noon	09-12-16 10:00 p.m.
17G	09-10-16 thru 09-23-16	PPE 09-23-16	September 30, 2016	09-22-16 Midnight	09-23-16 Midnight	09-23-16 Noon	09-26-16 10:00 p.m.
17H	09-24-16 thru 10-07-16	PPE 10-07-16	October 14, 2016	10-06-16 Midnight	10-07-16 Midnight	10-07-16 Noon	10-10-16 10:00 p.m.
17I	10-08-16 thru 10-21-16	PPE 10-21-16	October 28, 2016	10-20-16 Midnight	10-21-16 Midnight	10-21-16 Noon	10-24-16 10:00 p.m.
17J	10-22-16 thru 11-04-16	PPE 11-04-16	November 10, 2016	11-03-16 Midnight	11-04-16 10:00 a.m.	11-04-16 Noon	11-04-16 10:00 p.m.
17K	11-05-16 thru 11-18-16	PPE 11-18-16	November 25, 2016	11-17-16 Midnight	11-18-16 10:00 a.m.	11-18-16 Noon	11-18-16 10:00 p.m.
17L	11-19-16 thru 12-02-16	PPE 12-02-16	December 9, 2016	12-01-16 Midnight	12-02-16 Midnight	12-02-16 Noon	12-05-16 10:00 p.m.
17M	12-03-16 thru 12-16-16	PPE 12-16-16	December 23, 2016	12-15-16 Midnight	12-16-16 Midnight	12-16-16 Noon	12-19-16 10:00 p.m.
17N	12-17-16 thru 12-30-16	PPE 12-30-16	January 6, 2017	12-22-16 Midnight	12-30-16 Midnight	12-23-16 Noon	01-03-17 10:00 a.m.
17O	12-31-16 thru 01-13-17	PPE 01-13-17	January 20, 2017	01-12-17 Midnight	01-13-17 10:00 a.m.	01-13-17 Noon	01-13-17 10:00 p.m.
17P	01-14-17 thru 01-27-17	PPE 01-27-17	February 3, 2017	01-26-17 Midnight	01-27-17 Midnight	01-27-17 Noon	01-30-17 10:00 p.m.
17Q	01-28-17 thru 02-10-17	PPE 02-10-17	February 17, 2017	02-09-17 Midnight	02-10-17 Midnight	02-10-17 Noon	02-13-17 10:00 p.m.
17R	02-11-17 thru 02-24-17	PPE 02-24-17	March 3, 2017	02-23-17 Midnight	02-24-17 Midnight	02-24-17 Noon	02-27-17 10:00 p.m.
17S	02-25-17 thru 03-10-17	PPE 03-10-17	March 16, 2017	03-09-17 Midnight	03-10-17 10:00 a.m.	03-10-17 Noon	03-10-17 10:00 p.m.
17T	03-11-17 thru 03-24-17	PPE 03-24-17	March 31, 2017	03-23-17 Midnight	03-24-17 Midnight	03-24-17 Noon	03-27-17 10:00 p.m.
17U	03-25-17 thru 04-07-17	PPE 04-07-17	April 14, 2017	04-06-17 Midnight	04-07-17 Midnight	04-07-17 Noon	04-10-17 10:00 p.m.
17V	04-08-17 thru 04-21-17	PPE 04-21-17	April 28, 2017	04-20-17 Midnight	04-21-17 Midnight	04-21-17 Noon	04-24-17 10:00 p.m.
17W	04-22-17 thru 05-05-17	PPE 05-05-17	May 12, 2017	05-04-17 Midnight	05-05-17 Midnight	05-05-17 Noon	05-08-17 10:00 p.m.
17X	05-06-17 thru 05-19-17	PPE 05-19-17	May 25, 2017	05-17-17 Midnight	05-19-17 Midnight	05-18-17 2:00 p.m.	05-22-17 10:00 p.m.
17Y	05-20-17 thru 06-02-17	PPE 06-02-17	June 8, 2017	05-31-17 Midnight	06-02-17 Midnight	06-01-17 2:00 p.m.	06-05-17 10:00 a.m.
17Z	06-03-17 thru 06-16-17	PPE 06-16-17	June 22, 2017	06-14-17 Midnight	06-16-17 Midnight	06-15-17 2:00 p.m.	06-19-17 10:00 a.m.

18A	06-17-17 thru 06-30-17	PPE 06-30-17	July 6, 2017	06-28-17 Midnight	06-29-17 Noon	06-29-17 10:00 a.m.	06-29-17 5:00 p.m.
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**DEADLINES ARE SUBJECT TO CHANGE**

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